**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD SERVICES**

**Procurement No:** **27-ss014-23**

## Specification

### Background

The main objective of this procurement is to assist the Ministry in safeguarding its compound designated areas to maintain security and safety of the Ministry’s premises.

The designated areas include the following sites:

* MISE Headquarter,
* Civil Yard 1 (near BTC JSS),
* Civil Yard 2 (opposite cemetery),
* Building and Furnishing Compound, Bairiki,
* WSED Yard (Auti Baraki),
* Civil Yard 3 (Tabon te katii),
* Temaiku Yard
* other sites required to secure when needed from time to time.

### Requirements

1. Valid Business Registration Certificate (from MTCIC)
2. Valid Business Operational License (from Council)
3. Quotation (with detailed hourly rate, fortnightly, monthly, and/or annually)
4. References (at least 3 to show past experiences on similar services)

### Delivery Time

* Commencement date expected is at the earliest possible by early next year 2024.

## Description of the Services to be provided

*Here, list all items to be Tendered*

*(This part may be replaced by a proprietary Service Provider description)*

|  |  |  |  |
| --- | --- | --- | --- |
| Pos. | Description  Designated Areas | Delivery Time (to be Tendered) | Price (to be Tendered) |
| 1 | MISE HEADQUARTER | Commencement date is early next year 2024. | There’s already allocated budget for this tender and the awarded winner’s bid expected to be fall within the allocated budget. |
| 2 | CIVIL YARD 1 (near BTC JSS) |
| 3 | CIVIL YARD 2 (opposite cemetery) |
| 4 | Building and Furnishing Compound (Bairiki) |
| 5 | WSED Yard (Auti Baraki) |
| 6 | CIVIL YARD 3 (Tabon te katii) |
| 7 | Temaiku Yard |
| 8 | Other sites required to secure when needed from time to time |